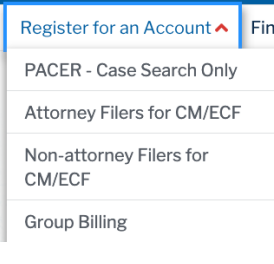
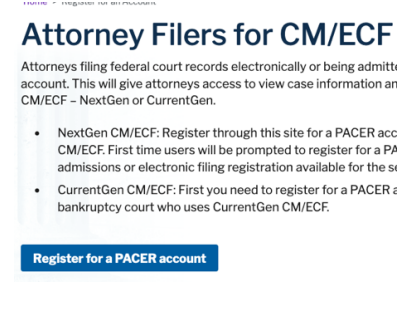
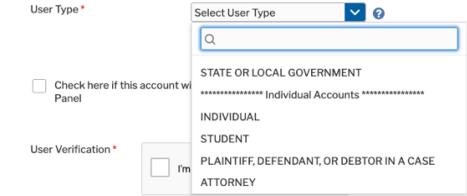


Register for a NEW PACER Account

All filers must have an individual PACER account to file in NextGen CM/ECF. Follow the steps below if you do not have a PACER account or share an account with others in your law firm.

For questions, **please contact PACER at 1-800-676-6856.**

STEP	ACTION
1	Open a web browser and navigate to www.pacer.gov
2	Click REGISTER FOR AN ACCOUNT Register for an Account ▾ Find a Case ▾ File a Case ▾
3	Select Attorney Filers for CM/ECF from the drop down menu 
4	Click in Register for a PACER account 
5	Enter the required information in the registration form. In the User Type field, choose ATTORNEY under INDIVIDUAL ACCOUNTS as your user type.  NOTE: If you work for a government agency, please make the appropriate selection under “Government Accounts” instead of selecting an individual account. Click Next .

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STEP	ACTION
6	<p>Create a Username and Password and answer the Security Questions.</p> <div data-bbox="349 212 1109 716" style="border: 1px solid #ccc; padding: 10px;"> <p>Attorney Admissions and/or E-File Registration</p> <p>User Information</p> <p><i>* Required Information</i></p> <p> <input type="button" value="Generate Username"/> <input type="button" value="Check Username Available"/> </p> <p>Username * <input type="text" value="attorney1"/> ?</p> <p>Password * <input type="password" value="....."/> ? Medium</p> <p>Confirm Password * <input type="password" value="....."/> ?</p> <p>Security Question 1 * <input type="text" value="In what city or town was your first job?"/> ▾</p> <p>Security Answer 1 * <input type="text" value="Mobile"/> ?</p> <p>Security Question 2 * <input type="text" value="What is your best friend's first name?"/> ▾</p> <p>Security Answer 2 * <input type="text" value="Betty"/> ?</p> </div> <p>Click Next.</p>
7	<p>Enter payment information if desired. <u>Providing a credit card is optional.</u> If you would like to register without providing a credit card, click Next without entering any information on this screen.</p>
8	<p>Read and acknowledge the policies and procedures.</p> <div data-bbox="349 972 1218 1299" style="border: 1px solid #ccc; padding: 10px;"> <p>Acknowledgment of Policies and Procedures</p> <p>There is no registration fee. However, the Judicial Conference of the United States has information in PACER. All registered users will be charged as follows:</p> <ul style="list-style-type: none"> • Use of the PACER system will generate a \$.10 per-page charge. • Audio files of court hearings retrieved via PACER will generate a \$2.40 per-file charge <p>Acknowledgment of Policies and Procedures I understand that:</p> </div>
9	<p>You will get a confirmation page when your PACER account has been created. Click Continue to register for e-filing.</p> <div data-bbox="349 1455 924 1686" style="border: 1px solid #ccc; padding: 10px;"> <p>Attorney Admissions and/or E-File Registration</p> <p>Click Continue to complete the attorney admissions and/or e-file registration.</p> <p>Your PACER account has been created. Now you may apply for attorney admissions and/or register to e-file by clicking the Continue button below. You may also apply for attorney admissions and/or register to e-file at any time through the Manage My Account link located in the upper right corner of the PACER Service Center website.</p> <p style="text-align: center;"><input type="button" value="Continue"/></p> </div>

SEE INSTRUCTIONS TO REGISTER FOR E-FILING WITH SOUTHERN DISTRICT OF ALABAMA